

## **GOVERNANCE AND AUDIT COMMITTEE**

**Friday, 3rd October, 2014**

**10.30 am**

**Darent Room, Sessions House, County Hall, Maidstone**

**There will be a training session for Members of the Committee at 10.00 am entitled “Stepping Up to new Audit Committee Guidelines and Internal Audit Standards”**









## AGENDA

### GOVERNANCE AND AUDIT COMMITTEE

**Friday, 3rd October, 2014, at 10.30 am**  
**Darent Room, Sessions House, County Hall,**  
**Maidstone**

Ask for: **Andrew Tait**  
Telephone: **01622 694342**

*Tea/Coffee will be available 15 minutes before the start of the meeting*

#### **Membership (15)**

Conservative (8)      Mr R L H Long, TD (Chairman),      Mr R J Parry (Vice-Chairman),  
Mr J A Davies,      Mr E E C Hotson,      Mr A J King, MBE,  
Mr S C Manion, Mr R A Marsh and Mr J E Scholes

UKIP (3)      Mr H Birkby, Mr C P D Hoare and Mr B Neaves

Labour (2)      Mr W Scobie and Mr D Smyth

Liberal Democrat (1):      Mr R H Bird

Independents (1):      Mr M E Whybrow

#### **Webcasting Notice**

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

By entering the meeting room you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured then you should make the Clerk of the meeting aware.

#### **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

1. Introduction/Webcasting
2. Substitutes

3. Declarations of Interest in items on the agenda for this meeting
4. Minutes - 24 July 2014 (Pages 7 - 14)
5. Committee Work and Member Development Programme (Pages 15 - 20)
6. Update on 2014/15 Budget Savings programme (Pages 21 - 24)
7. Facing the Challenge Transformation Programme governance arrangements (Pages 25 - 30)
8. Commercial Services Policies (Pages 31 - 36)
9. Treasury Management Update (Pages 37 - 46)
10. External Audit Annual Audit Letter 2013/14 (Pages 47 - 58)
11. External Audit Update (Pages 59 - 74)
12. Internal Audit Benchmarking results (Pages 75 - 82)
13. Internal Audit Progress Report (Pages 83 - 104)
14. Anti-Fraud and Corruption progress report (Pages 105 - 114)
15. Other items which the Chairman decides are urgent

#### **EXEMPT ITEMS**

*(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)*

Peter Sass  
Head of Democratic Services  
(01622) 694002

**Thursday, 25 September 2014**

*Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.*